



# ORANGEWOOD ACADEMY

A SEVENTH-DAY ADVENTIST PREPARATORY SCHOOL

*Education with a Higher Purpose*

## Request for Transcript

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

*Please send a transcript of my grades to the following school(s):*

School: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

*Please send:*

- \_\_\_\_\_ Within 5-10 business days      **\$5.00** charge for each transcript sent \_\_\_\_\_ Paid
- \_\_\_\_\_ After semester grades are posted      **\$5.00** charge for each transcript sent \_\_\_\_\_ Paid
- \_\_\_\_\_ After end-of-year grades are posted      **\$5.00** charge for each transcript sent \_\_\_\_\_ Paid
- \_\_\_\_\_ **RUSH**, 1-3 business days      **\$15.00** charge for each transcript sent \_\_\_\_\_ Paid

\_\_\_\_\_  
Signature of Student, Parent, or Legal Guardian

\_\_\_\_\_  
Date

*For office use only:*

Date request received \_\_\_\_\_

Date sent \_\_\_\_\_